

**Governance meeting schedule 2024-25**

| <b>Month</b>     | <b>Trust Board</b>  | <b>F&amp;A</b>  | <b>QE MC</b>   | <b>HMS MC</b>                                    | <b>HR&amp;PMC</b>                                   | <b>Safeguarding</b>  | <b>Members</b>                            |
|------------------|---|---|--|--|---|--|---|
| <b>September</b> |   |   |  | 30/9/24 3.45pm<br><br>KM, IV, GA<br>Also: LW, MS | 20/9/24<br>1.30pm<br><br>KM, VJ, GA<br>Also: ES, AV | 9/9/24 4.00pm<br><br>FD, GA<br>Also: HC, MS, DT,<br>AH, ES |   |
| <b>October</b>   | 10/10/24 6.00pm<br><br>KM, VJ, GA, JH (via Zoom), FD, CS, VP.<br>Apol: IV<br>Also: LW, NS, AV | 4/10/24<br>1.30pm<br><br>JH, VJ, CS, GA<br>Also: JR, AV | 7/10/24 3.45pm<br><br>IV, VJ, GA<br>Also: NS, RP, JW |  |   |  |   |
| <b>November</b>  |   | 15/11/24<br>1.30pm                                      |  |  | 22/11/24 1.30pm                                     |  |   |
| <b>December</b>  | 5/12/24<br>6.00pm<br><br>13/12/24 AGM<br>11.30am  |   |  |  |   |  | 13/12/24<br>9.30am meeting<br>11.30am AGM |
| <b>January</b>   |   |   | 27/1/25 3.45pm                                       | 20/1/25<br>3.45pm                                |   | 13/1/25 4.00pm   |   |
| <b>February</b>  | 6/2/25 6.00pm   | 14/2/25 1.30pm  |  |  |   |  |   |
| <b>March</b>     | 20/3/25<br>6.00pm   |   |  |  | 7/3/25<br>1.30pm                                    |  |   |
| <b>April</b>     |   |   |  |  |   | 28/4/25 4.00pm   |   |
| <b>May</b>       | 22/5/25 6.00pm  | 9/5/25<br>1.30pm  | 19/5/25 3.45pm                                       | 12/5/25 3.45pm                                   |   |  | 16/5/25 Mid-year<br>review 9.30am         |
| <b>June</b>      |   |   |  |  | 27/6/25 1.30pm                                      |  |   |
| <b>July</b>      | 10/7/25 6.00pm  | 4/7/25 1.30pm   |  |  |   |  |   |

Trustees:

- VJ – Veryan Johnston
- FD – Florrie Darling
- KM – Kate MacLachlan
- JH – James Heath
- IV – Iain Veitch
- CS – Carey Stuart
- VP – Victoria Pugh

Members:

- LC – Linsley Charlton
- PW – Peter Wood
- BH – Bruce Howorth
- TH – Tobyn Hughes
- VJ – Veryan Johnston

Other attendees:

- GA – Graeme Atkins, Executive Headteacher
- NS – Neil Seaton, Head of School (QEHS)
- LW – Liam Watters, Head of School (HMS)
- JR – Jon Riley, CFO (from December 2023)
- ES – Eleanor Simpson, Trust Business & HR Manager
- HC – Hattie Currie, QEHS Assistant Headteacher (Student Standards & Support) & Designated Safeguarding Lead
- MS – Mark Stephenson, HMS Assistant Headteacher (Student Standards & Support) & Designated Safeguarding Lead
- AH – Andy Hedley, QEHS Assistant Headteacher (Personal Development)
- JW – Jill Wood, QEHS Assistant Headteacher (SEND)
- PFM – Paul Freeman-Myers, HMS Assistant Headteacher (Personal Development & Careers)
- AFW – Amanda Fletcher-Woods, QEHS Assistant Headteacher (Y9-11 Achievement & Progression)
- RP – Ruth Plats, QEHS Assistant Headteacher (Sixth form)
- DT – Dave Todd, QEHS Assistant Headteacher & Online Safety Lead

- NR – Nicola Roff – HMS Assistant Headteacher (Pupil Learning and Achievement, Reading and Literacy)
- AV – Anna Vellinga – Clerk to the Trust Board